HAZARD PERCEPTION TEST

NATIONALLY RECOGNISED TRAINING

COURSE OVERVIEW

1. COURSE SUMMARY

National code/title:	• Hazard Perception Test
Industry relevance:	• Before you can attempt the TfNSW Driving Test you must pass the computer based 'Hazard Perception Test'. This test consists of 15 video scenarios of driving situations and requires you to demonstrate safe decision making when driving. This program helps to prepare people with low literacy and/or digital literacy challenges. Students prepare by using the online practice test.
Entry requirements:	• You must have your learners permit
	• If you are under 25 you cannot attempt this test until you have 80 hours of driving recorded in your logbook. If you would like some 1:1 assistance to prepare for this test please contact ACE Colleges. Sessions are available subject to the trainer and computer availability.

2. COURSE COMPONENTS

Core units (1):	• The core units of this course are compulsory for all learners:

1. FSKDIG002	Use digital technology for routine and simple workplace tasks.

DELIVERY AND ASSESSMENT

3. DELIVERY ARRANGEMENTS

Course duration and Delivery location:	• Please refer to the ACE Community Colleges website or contact our Customer Care team.
Mode of delivery	• Classroom instruction

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4. ASSESSMENT REQUIREMENTS

Assessment tasks:
- Assessment tasks will consist of students undertaking the online Hazard Perception practice test, observed by the trainer

Task submission:
- Assessment tasks must be submitted by the due date unless an extension has been granted. Students are entitled to two re-submissions per item following an initially inadequate assessment.

5. RECOGNITION AND CREDIT

Assessment-only pathways:
- An assessment-only pathway is available for students with significant prior experience in one or more of the skills areas covered by this course. Applicants seeking recognition of prior learning (RPL) will need to assemble a comprehensive portfolio of evidence that clearly demonstrates vocational competence across all dimensions specified in the competency standard.

RPL application:
- If you believe you are able meet course requirements through workplace and other evidence in your possession, then contact your local college for further information about the RPL process. Note that RPL applications must be made at the time of enrolment after which you will be contacted by one of our assessors to discuss your application.

Credit transfers:
- You may already have acquired some of the units of competency in this course from an earlier course or from another Registered Training Organisation. If so, you can claim credit for these by providing original qualification transcripts or statements of attainment. These will be verified and copied as evidence of current competency. Note that you cannot receive credit for your whole programme of study – at least 20% must be achieved through assessment.

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INDUCTION AND SUPPORT

6. INDUCTION AND SUPPORT

Pre-enrolment:
- By completing pre-enrolment assessment prior to enrolling in this course, you will be assisting us to evaluate your suitability for the course and to tailor support services to meet your individual needs. A Student Support Officer will review this information and, if appropriate, contact you to discuss options to assist you to participate productively in the course.

Course induction:
- An induction session to be held at the outset of the course comprises an overview of the industry, including relevant legislation, and covers course content, delivery and assessment arrangements and the satisfaction of course requirements. A general orientation to college facilities, rules and safety procedures is also provided.

Individual support:
- Your trainer can provide email and telephone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.

CERTIFICATION ARRANGEMENTS

7. AWARDS ISSUANCE

Course completion:
- A testamur will be issued upon successful completion of the training programme provided that all administrative requirements have been met and course fees are paid in full. In these circumstances, certificates will be issued within 30 days of all course requirements being satisfactorily completed.

Partial completion:
- Where a student does not complete all course components, a statement of attainment listing units achieved will be issued within 30 days of course completion as long as all outstanding fees have been paid.

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ENROLMENT INFORMATION

8. ENROLMENT APPLICATION

Application:	• Enrolment is contingent upon your application being accepted. Factors considered in the evaluation of enrolment applications include eligibility, pre-requisite fulfilment, the outcome of screening processes, past payment of fees and acceptance of the terms of enrolment.
Unique student identifier (USI):	• It is a condition of enrolment in any accredited programme that you supply us with your unique student identifier (USI). If you don't already have one you can apply for one online at www.usi.gov.au. Further information on the national USI system is available from college administration.
Confirmation:	• Enrolment is confirmed upon payment of a deposit against the course fee. ACE will collect no more than $1500 of the total fee on initial enrolment.

9. FEES AND SUBSIDIES

Full fee:	• Not applicable
Cardholder discount:	• Not applicable
Additional charges:	• Not applicable
Subsidies available:	• Yes – see box below for details

Programme:	• Adult and Community Education (ACE) Program. Applicants eligible for enrolment under the *ACE Program* to note that this training is subsidised by the New South Wales government.
Eligibility criteria:	• You must be at least 15 years old and no longer at school • You must be living or working in NSW (or be an Aboriginal or Torres Strait Islander person living in specific NSW border areas) • You must be an Australian citizen, permanent resident, humanitarian visa holder or New Zealand citizen
Fees payable:	• $0 if you fulfil eligibility criteria and receive an eligible benefit or are a dependent child, spouse or partner of a person receiving a specified Commonwealth Government welfare benefit or allowance • $0 (fee exempt) if you identify as Aboriginal or Torres Strait Islander or are receiving a Disability Support Pension or are a dependent child, spouse or partner of a person receiving a Disability Support Pension

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About fees:
- The course fees specified above are fully inclusive of all textbooks, learning materials, tuition costs and support services for the advertised duration of the course. Fees also cover the use of college facilities and equipment and the processing of credit transfer and RPL applications corresponding to advertised course components.

CANCELLATIONS AND REFUNDS

10. CANCELLATIONS AND REFUNDS

Course cancellation:
- Students are entitled to a full refund, without deduction, if a course is cancelled by us for any reason prior to its commencement.

Student withdrawal:
- Fees paid will be refunded where written notice of withdrawal is provided at least five working days prior to course commencement. Note that $50 will be deducted from the refund amount to cover administration costs.
- Students wishing to cancel fewer than five working days prior to their course commencing, or at any time after commencement, are not entitled to a refund although a partial refund may be paid at the discretion of the local college manager where exceptional circumstances can be demonstrated. All such requests must be in writing.

FURTHER INFORMATION

11. ACE STUDENT HANDBOOK

Student handbook:
- Our *Student Handbook* is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The *Student Handbook* reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations and a range of general information.