

SAFER DRIVERS COURSE

COURSE OVERVIEW

1. COURSE SUMMARY

- Course title:
- Safer Drivers Course
- Course overview:
- The Safer Drivers Course is available to learner drivers under the age of 25 who have completed at least 50 logbook driving hours.
NOTE: 50 'actual' driving hours, not including 3 for 1 driving instructor led hours
 - The Course is designed to improve the safety of learner drivers as they progress to a provisional licence and drive unsupervised. Learner drivers who complete the Safer Drivers Course will receive a 20 hour credit in their logged driving hours which reduces the required number of supervised driving hours from 120 to 100 hours.
 - Module 1 is a three hour face-to-face facilitated group discussion conducted with a maximum of 12 and minimum of 6 learner drivers delivered by a facilitator. This component of the Course is to build awareness of risks, decisions and safe driving behaviours.
 - Module 2 is a two hour in-vehicle coaching session with two learner drivers and coach on NSW public roads. This component aims to reinforce and practice low risk driving strategies, as well as, the safe behaviours explored in Module 1.
- Entry requirements:
- Participants must:
- Be between 16 & 25 years of age
 - Hold a current NSW learners licence
 - Have completed a minimum of 50 hours driving experience as evidenced in their log book (actual hours NOT 3 for 1)
- Required materials and Equipment
- Participants MUST bring their NSW learners licence and logbook demonstrating 50 'actual driving hours to both Module 1 and Module 2
 - All other course materials will be provided including but not limited to a Participant Workbook, access to a registered vehicle (Module 2 only)

2. COURSE COMPONENTS

To successfully complete the course, participants must:

- Participate in Module 1 - 3 hours class based instruction &
- Participate in Module 2 – 2 hours in vehicle instruction and practical experience within 1 month of Module 1

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ASSESSMENT

3. ASSESSMENT REQUIREMENTS

- Assessment tasks:
- No assessment tasks however participants will be asked to engage with the Participant Workbook throughout the course delivery
- Task submission:
- All required activities will take place in class with the facilitator or in vehicle with a driving coach.

On completion of both Modules and submitted feedback, participants will receive 20 hours in their logbooks.

ENROLMENT INFORMATION

4. ENROLMENT APPLICATION

- Application:
- Enrolment is contingent upon your application being accepted. Factors considered in the evaluation of enrolment applications include eligibility, pre-requisite fulfilment, payment of fees and acceptance of the terms of enrolment.
- Confirmation:
- Enrolment is confirmed upon payment of fees (where applicable).

5. FEES AND SUBSIDIES

- Full fee:
- \$140
- Subsidies available:
- Yes – see box below for details

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<u>Programme:</u>	<ul style="list-style-type: none"> Disadvantaged Learner Initiative
<u>Eligibility criteria:</u>	<p>Eligible applicants must meet the following criteria:</p> <ul style="list-style-type: none"> Hold a current NSW learner licence Be aged under 25 years Have completed a minimum of 50 hours driving experience as evidenced in their log book Hold a current Pensioner Concession Card issued by the Australian Government Department of Human Services (Centrelink) and assessed as eligible under the Transport for NSW Concession Policy or, be a current or former Out of Home Care client.
<u>Restrictions:</u>	<ul style="list-style-type: none"> To apply for a fee subsidy a participant must complete a Safer Drivers Concession Fee Application (available from ACE Community Colleges) and provide evidence of their eligibility.

About fees:

- The course fees specified above are fully inclusive of all workbooks and driving instruction for the advertised duration of the course.

CANCELLATIONS AND REFUNDS

6. CANCELLATIONS AND REFUNDS

Course cancellation:

- Students are entitled to a full refund, without deduction, if a course is cancelled by us for any reason prior to its commencement.
- If ACE Community Colleges, closes or ceases to deliver any part of the course in which you are enrolled we will work with you to refund the part of the course yet to be delivered, transfer you to another similar course acceptable to you at no cost, find options for your transfer to another provider.

Student withdrawal:

- Fees paid will be refunded where written notice of withdrawal is provided at least five working days prior to course commencement. Note that \$50 will be deducted from the refund amount to cover administration costs.
- Students wishing to cancel fewer than five working days prior to their course commencing, or at any time after commencement, are not entitled to a refund although a partial refund may be paid at the discretion of the local college manager where exceptional circumstances can be demonstrated. All such requests must be in writing.

Changes:

- If there are any changes to your enrolment or to the information under which you were enrolled that affect you, we will advise you as soon as possible. This includes changes to the ownership of the College, or to any training delivery arrangement such as a third-party or other services.

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FURTHER INFORMATION

7. ACE STUDENT HANDBOOK

Student handbook:

- Our *Student Handbook* is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The *Student Handbook* reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations and a range of general information.
- While our Student Handbook also contains the specific details of the our complaints and appeals process, it can also be accessed on our website at <https://www.acecolleges.edu.au/students/>

DELIVERY

8. DELIVERY ARRANGEMENTS

Delivery location:

- Please refer to the ACE Community Colleges website or contact our Customer Care team.

Course duration

- Module 1 – 3 hours
- Module 2 – 2 hours

Mode of delivery

Module 1 – Group Discussion Module

Delivered in class over 3 hours in groups of between 6 and 12

Module 2 – In Vehicle Module

One Coach and 2 participants at a time in a dual control vehicle for 2 hours